

EVENT DEADLINE?

...NEED SOME HELP?



HARVEST | EVENT MANAGEMENT

WHY CHOOSE HARVEST EVENTS?



Are you looking for an event management company to organise your AGM, product launch, training seminar, VIP day or scheme opening?

If you have the task of organising a corporate event but do not have the luxury of time on your hands, why not let us manage it for you?

Harvest Events is just a phone call away. Whether it's for one person or 100 people, we will work with you to get the very best out of your event and make it a success in every way.

You can use Harvest Events for selected aspects of the event (venue organisation, speech writing, presentations etc) or we can direct and manage the entire project on your behalf.

We organise and manage events for both public and private sector clients and have achieved full ISO9001 accreditation.

The team at Harvest has specialised in the organisation and running of events for many years. We enjoy using our experience and energy to identify opportunities that consistently deliver great results – meeting your objectives and exceeding your expectations!

Harvest Events can manage every aspect of your corporate event, freeing up your valuable time and ensuring that your project runs smoothly, meets your objectives, stays within budget and portrays a truly professional image.



“ With over 20 years experience in corporate event management, representing a wide range of clients, we know it is the little things that can make a big difference. Our commitment to the success of your event means a dedication to quality, strategic thinking and creative flair. We exceed your expectations, not your budget. ”

PHILIP COLLEY, DIRECTOR, HARVEST EVENTS

WE EXCEED YOUR EXPECTATIONS,
NOT YOUR BUDGET.





We manage a unique range of event services, guided always by our core values of quality, efficiency, knowledge and client service.

We provide:

- **venue finding**, whatever the criteria: size, location, ambience, accommodation, activities – we will find the right place.
- **delegate management** including invitation design and print, response handling, database management, delegate information packs, onsite support, registration staff, VIP management, speaker briefing and speech writing.
- **production and set design** including full technical, AV, and stage and content management.
- **media relations** including press releases, press briefings, press invitations, interview arrangements, podcasts specific to your events and press packs.
- **enhancements** including branding, themes, corporate gifts, venue decoration and photography.
- **speakers** to suit all types of events including motivational, leadership, business and communication specialists.
- **catering** to meet your budget and event style.

WE BRING PEOPLE, OPPORTUNITIES
AND IDEAS TOGETHER.



Harvest Events:

- **give you the support** of an events team that is small enough to care yet big enough to deliver. We are committed to quality with full ISO9001 accreditation.
- **plan for success** – our experience allows us to predict outcomes and potential difficulties, therefore implementing successful events.
- **manage change** – we are a dynamic and flexible agency who react quickly and positively to changing demands.
- **are part of your team** – reducing your workload, sharing responsibility and delivering tangible results.
- **take away the stress** – supporting you every step of the way and providing dynamic solutions to difficult situations.
- **go the extra mile** – not just a high standard of service, but that critical extra effort when it really matters.
- **add value** – take advantage of our experience, contacts and creativity to incorporate extra initiatives and enhancements that provide measurable benefits.
- **are customer focused** – we ensure that the brief and our response are comprehensive and we work to achieve your strategic objectives within budget. We are very people friendly, presentable and easy to work with.



“ Harvest has been managing our events for over four years. They are very flexible and advise us clearly on what is best for each of our projects, working within our budget parameters and integrating well with our existing staff team. Harvest can also be called on at very short notice. PHA often receives compliments on its development scheme openings, AGMs and community launch events. This is because we choose Harvest Events to help us. They are an extension of our team. ”

HAZEL WARWICK,
GROUP REGENERATION AND DEVELOPMENT DIRECTOR,
PORTSMOUTH HOUSING ASSOCIATION

“ Harvest has worked with EEF South for many years, providing full event management support on a number of occasions. We work on the same frequency. ”

DAVID SEALL,
CHIEF EXECUTIVE, EEF SOUTH

“ We gave Harvest the main theme and outline of what we wanted to achieve and they created the 'look and feel' for a series of events based on innovation. They handled virtually every aspect of the event management, ensuring that the programme positioned MAS South East in the right way. ”

DAVID CADDLE,
PRINCIPAL SPECIALIST, MAS SOUTH EAST



TAKE ADVANTAGE OF OUR EXPERIENCE,
CONTACTS AND CREATIVE FLAIR.



If you would like an informal, no obligation meeting to discuss your immediate event needs then please do get in touch. Call the Harvest Events team now on 023 9244 9655, email events@harvestpr.co.uk or visit www.harvestpr.co.uk for further information.



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